

**REQUEST FOR PROPOSAL
THIRD-PARTY ADMINISTRATOR (TPA) TO MANAGE
CITY'S SELF-INSURED GENERAL LIABILITY PROGRAM
FOR THE CITY OF STOCKTON, CALIFORNIA (PUR
19-037)**

ADDENDUM No. 1

DATE: 11/27/19

To All Potential Bidders:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each proponent's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

**PLEASE NOTE THE FOLLOWING CHANGES TO RFP THIRD-PARTY
ADMINISTRATOR (TPA) TO MANAGER CITY'S SELF-INSURED GENERAL
LIABILITY PROGRAM (PUR 19-037)**

Proposals shall be submitted no later than 2:00 p.m., on Thursday, January 9, 2020, in the office of:

CITY CLERK
CITY OF STOCKTON
425 NORTH EL DORADO STREET
STOCKTON, CA 95202-1997

One (1) original and five (5) copies of the proposal shall be submitted. Additionally, submit one (1) electronic version of the proposal. The proposal should be firmly sealed in an envelope which shall be clearly marked on the outside, "THIRD-PARTY ADMINISTRATOR (TPA) TO MANAGER CITY'S SELF-INSURED GENERAL LIABILITY PROGRAM for the City of Stockton (PUR 19-037)." Any proposal received after the due date and time indicated may not be accepted and may be rejected and returned, unopened, to the proponent.

Any City response to a request for clarifications/questions/answers will be posted on the City's website at www.stocktonca.gov/adminbid by December 12, 2019, and will become part of the Request. The proponent should await responses to inquiries prior to submitting a proposal.

CONTACT INFORMATION: Susan Garcia, Procurement Division;
e-mail: susan.garcia@stocktonca.gov

BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:

Company Name _____

Contact Person _____

Signature _____

Date _____

Proposals Due – Promptly by 2:00 P.M., Thursday, January 9, 2020, City Clerk’s Office.

-----City of Stockton Use Only below this line-----

Addendum acknowledged and signed? _____ (Procurement Specialist’s initials)